



ELITE



ANGLO CHINES



SERVICES

**PARENT
HANDBOOK
And
CONTRACT
2026-27**

ELITE ANGLO CHINESE SERVICES



CONTACT DETAILS

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EMERGENCY CONTACT

Eve Leung 07787536030 Or **Evelyn Phillips** 01428 648393

Welcome!

We warmly welcome you to Elite Anglo Chinese Services! As a small, privately-run business based in London, UK, and Hong Kong, we are dedicated to supporting overseas students.

In the UK, it is a requirement for overseas students to have a guardian based in the country, ensuring their safety and compliance with school, visa, and immigration regulations. Elite Anglo Chinese Services offers 24/7 emergency support to meet this need.

Our Services

We provide a comprehensive range of educational and guardian services, working with top independent schools and universities across the UK. Our extensive network of host families, located throughout the UK, ensures your child receives the best care.

Our Commitment

At Elite Anglo Chinese Services, we strive to deliver the highest quality of care, along with professional and personalised advice to every international parent and student. We guide each applicant through the process of joining the UK education system, including selecting the right school for your child. Additionally, we match each student with a suitable host family responsible for their care, academic progress, and welfare, all within an hour's distance from their chosen school or college.

Student Support

Every student receives an induction course, and you and your child can attend one of our seminars in Hong Kong (dates available on our website). We provide each student with a 'Student Handbook' and the Elite 'Code of Conduct for Students' to help them prepare for their UK journey. All our host families undergo DBS checks for all members over sixteen and provide two additional references. A formal contract detailing the key dates of your child's stay will be issued to each host family.

We monitor each student's progress throughout the year and keep parents informed of any concerns. Our 24-hour emergency helpline is available for any issues that arise during their stay in the UK.

To assist students with their life in the UK, we provide a free SIM card, ensuring easy communication with parents, school, housemasters, host families, and our Elite team. Advice and assistance are available during office hours.

Our Assurance

Elite Anglo Chinese Services is committed to providing the highest standard of services and care. We aim to give you the confidence to send your child to the UK, ensuring they are placed with a suitable host family so they can thrive and enjoy this life-changing experience.



Meet the Team



Eve Leung

Managing Director
Designated Safeguarding Lead (DSL)
eve@eliteacs.com

Ms Leung is the nominated guardian for all students and the ultimate decision maker for all. She is also the DSL of the company, meaning she is in charge of all emergencies. School contacts Eve first for any situation arising.

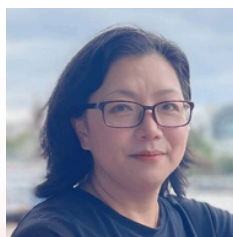


Evelyn Phillips

Head of Hosting and School Liaison
Deputy Safeguarding Lead
evelyn@eliteacs.com

Evelyn role as the Host Family coordinator is being responsible for all communications/liaisons with Schools and Host Families, and handling Student emergencies.

In Evelyn's career, she has managed International Design Companies and her own business. Her two children attended Private Schools in the UK and she has also hosted many current and graduated students. Evelyn has overall a deep understanding of parent's needs.



Candy Ho

Head of Communications
candy@eliteacs.com

Ms Ho has many years of management experience in international business, responsible for liaising with and handling enquiries from parents in Hong Kong. With her own child attending a boarding school in the UK, she has first-hand understanding of the UK education system. She assists students and parents with daily life coordination and supports day-to-day communication between schools and parents.



Julian Godwin

Head of Student Logistics
julian@eliteacs.com

From 1986 to 2001 he was the Head of Humanities and Games at St. Martin's Prep School, Nawton. In 2001 Julian joined St Martin's Ampleforth, the Prep School for Ampleforth College, where he became Deputy Headmaster and Head of Boarding. Among his many duties, Julian was responsible for the organisation of Boarders' Travel, both in the UK and abroad. In 2019 Julian enjoyed a sabbatical year, before joining the Company in December 2020.



Ginny Fok

Parent co-ordinator
ginny@eliteacs.com

Before joining Elite, Ginny worked in the travel industry for over 25 years, gaining extensive knowledge of flight schedules and pre-travel preparations. Ginny liaises with parents regarding transportation and study arrangements during Hong Kong hours, assisting with all pre-departure matters. She primarily provides multilingual support to parents and students.



Chloe Wong

Head of Marketing and Sales
chloe@eliteacs.com

Chloe assists students and parents for their careers plan. She is also in charge of the marketing and PR of the company.

Guardianship Services



Elite Anglo Chinese Services proudly offers one of the top Guardian Agency Services in the UK. For overseas students, having a UK-based guardian is not just essential for school and visa requirements but also for peace of mind. Our 24/7 emergency support ensures that help is always available when needed.

While at school, House Parents oversee your child's academic progress and welfare. However, there are times when these responsibilities must be transferred to the appointed Guardian. Situations such as illness or injury requiring hospital visits, airport closures, flight cancellations, or disciplinary issues necessitating temporary removal from school require immediate attention and support.

Elite Anglo Chinese Service offers the following services as standard to you and your child:

- 24-hour telephone contact in case of emergency
- -Liaison and communication with the school, parents, host families, and students as required
- Support and advice available during office hours in both Hong Kong and the UK
- Assistance for your child on school premises throughout the academic year
- Help and support with parents' visits to the UK
- Arrangement and assistance with transport and transfer for each student and parent
- Paperwork to provide proof of child's guardianship for UK Immigration on arrival
- Provision of a UK phone SIM card and assistance with online shopping
- Supervision and advice on academic progress
- Induction for all students and parents or one-to-one consultation
- Contact with the student in the first term to assist with settling in
- Travel notification service via WhatsApp
- -Host family report at half term

Safeguarding & Child Protection Policies



Child Safeguarding and Child Protection Policies are closely linked, and at Elite Anglo Chinese Services, we take the protection of children from abuse or neglect and the prevention of harm to their health and development very seriously. We have implemented procedures to prevent children from coming to harm or being abused. At Elite, we ensure that children grow up in environments that provide safe and effective care, enabling them to have the best life chances and successfully transition into adulthood. Elite Anglo Chinese Services is committed to providing the highest level of care to our students.

Prevent – Anti Radicalisation

The role of schools and childcare agencies, such as Elite, should protect children as part of their safeguarding duties from the risk of radicalization, and should be treated in the same manner from protecting children from other harms (e.g. drugs, gangs, neglect, sexual exploitation), whether these come from within their family or are the product of outside influences.

Full details of our policy can be found at: <http://www.eliteacs.com/policies>

Communication and Internet Safety

Students should take care when interacting online e.g. Chats and gaming. Please read carefully our guidelines on online safety (At the end of this handbook, Appendix 1). If you have any concerns then please contact Eve or Gwyn Phillips.

Full details of our policy can be found at: <http://www.eliteacs.com/policies>

Online safety sheet to download: <https://www.eliteacs.com/onlinesafetysheet/>

Elite's responsibility during a contagious pandemic

Elite together with Schools and Host families will take steps to look after your child in the case of another pandemic, in line with guidelines provided by the UK government and AEGIS.

What to know Before Arrival



Appointing Guardian

Parents Complete Guardian Application Forms

1. Complete Application forms with
2. Contact details of Mother, Father, Child and Guardian
3. Confirm accommodation requirements for each term for your child
4. Agree to terms and conditions
5. Complete Elite forms and sign

Fees

6. Pay Fees to Guardian Agency (see Fees section)
7. Registration fees with application
8. Deposit payment
9. Term Fees (3 terms per year)

Student

We expect parents and provide the following information before arrival:

1. Mobile phone number, Email, and WhatsApp address
2. Medical Conditions
3. Allergies
4. Special Activities and Interests

Induction for students and parents

5. Student and parent to attend induction seminar
6. Student and parent to attend the accommodation seminar
7. Elite Student Handbook
8. Elite Parent's Handbook

UKVI Rules from May 2025 – What We Provide as Your Child's Guardian

As your appointed guardianship organisation, we are required under the new UKVI rules to ensure the following for your child (particularly if they are a full-boarding student):

Arrange safe holiday accommodation in a private residence (not a hotel or hostel), with carers who are British citizens or hold indefinite leave to remain, and who have passed enhanced criminal background checks

Provide a Letter of Undertaking for visa purposes, confirming your child's living and care arrangements during holidays or exeats

Act as your child's emergency contact while they are in the UK, including support during weekends, holidays or unexpected situations

Liaise with the school to inform them of your child's arrival plans, accommodation details and collection arrangements

Assist the school in fulfilling their sponsor duties, including recording where your child is staying when not in school

These measures are in place to ensure your child's safety, comply with UKVI safeguarding regulations, and support their successful study in the UK.

School

Role of the School

In your child's first few days and weeks can be an anxious time for both your child and the parents. The main point of contact at the School is the House Parent, who will give understanding and support to your child. Elite will email the House Parent after the first few days and check how your child is settling in. We will do this on your behalf at any time should you have any concerns that you cannot address directly.

It can take time for your child to get used to a new environment and culture, to meet new friends and to become familiar with the boarding house and school arrangements and during this sensitive time. Elite will stay in close contact with your child to provide support and reassurance. We will do everything reasonable to ensure that your child is represented at parents' evenings and at other special events in which your child is involved and provide you with feedback.

The school will communicate their term dates and special events dates

- School details
- House confirmation,
- Contact of House Parent contact details
- Progress reports and parents meetings
- Accommodation details of your Host Family to be confirmed to School for
 - Exeats
 - Half Terms
 - School holidays

Transport

Flight details to and from Hong Kong, Mainland China to be confirmed to the School

- Transport arrangements Taxi, Train, Bus, Private car to and from airport to School to be confirmed
- Transport arrangements to and from the Host Family to be confirmed

Homesickness

Children are kept very active and engaged during their first few weeks at boarding school. They will be taking part in a very busy program of study and extra-curricular activity. It is only in the odd few moments of downtime that your child will start to feel sad and to miss home, since there really isn't opportunity for this most of the time. Sadly, it is in these occasional miserable moments when your child will tend to phone, text or email you, leading you to believe that they are feeling sad and distressed all of the time. Please message us if your child is experiencing homesickness and we can act with the school accordingly.



Accommodation

Your child will have a room with a bed, desk/table, chair, drawers, hanging space, and a wastepaper basket. They'll also have access to a bathroom, either shared or en-suite. The room will be of a suitable size to ensure your child feels safe and secure.

When staying with an Elite Guardianship Host Family, it's common for students to share a twin room with someone of the same age and gender. This can be a fun experience, giving your child the chance to meet students from different schools and countries. We always discuss and agree on this arrangement with parents and children beforehand.

Laundry and Cleaning

Your child will receive clean bedding and a towel. The bedroom will be cleaned weekly. Each student can launder their clothes during their stay; the host family will teach them how to use the washing machine, or they can opt to have their washing done for them.

Communication and Internet Safety

Host Families often have internet capacity limits set by their providers. Therefore, we request that students staying with Host Families refrain from downloading large files such as games, music, and films. Elite Guardianship provides guidelines to Host Families on internet usage and may advise them to limit access in the best interests of your child.

If your child consistently stays up very late and disturbs the household, some hosts may restrict or turn off the internet overnight. Schools also impose similar restrictions.

Unsupervised internet access poses risks to young people. Despite the demand for access, it's impractical for Elite Guardianship and Host Families to monitor or enforce usage. Therefore, your child bears responsibility for their internet use and downloads, and we cannot accept liability in this regard.

Role of the Host Family

Elite Anglo Chinese Services Guardianship boasts a wide network of host families across all regions of the UK. We carefully select the right host family for your child based on their personality, interests, and requirements. Host families are inspected by Evelyn Phillips and Julian Godwin. During the inspection, hosts receive a comprehensive 'Host Family Handbook,' which contains guidelines for the care of your child. The host family will be personally known to us and all members aged sixteen and over will have undergone a police check (DBS). Additionally, all hosts are reference checked to ensure the highest standards of care.

Health and Safety

Upon your child's arrival, they will receive a tour of the entire house. During this tour, the host will demonstrate how to use various appliances and equipment that your child is likely to use during their stay. This may include the toaster, kettle, TV, shower, bath, and more.

Pocket Money

Your child's expense account at Elite will cover additional expenses incurred in the UK. If your child would like pocket money for spending while staying with the Host Family, we will need your authorisation. We can arrange for the cash to be made available accordingly.

Excursions and Travel

At all times, students must inform their Host Family about their whereabouts and who they will be with. The Host Family and student should agree in advance on the time the student will return home, and ensure the student does not walk home alone in the dark. Overnight stays away from home must be expressly agreed upon by the Elite Guardianship team.

Both students and Host Families should exchange mobile phone numbers, as well as any landline or other contact numbers that may be useful. It's important for your child to keep their mobile phone switched on, charged, and notify you promptly of any change in plans.

House rules

You must explain to your child that, when staying with the Host Family, he/she must accept and abide by the guidelines outlined in their Student Handbook regarding acceptable behavior. Your child must obey the UK law and respect our authority and the authority of the Host Family, and the needs and welfare of all members of the hosts.

Host Family

Age	Curfews	Back	Bedtime
12 y/o and under	are allowed to go into the local town with an adult	N/A	9:30PM
13/14 y/o	are allowed to go to town with their friends (not alone).	6pm	10pm
15y/o	Go to town alone	8pm	10:30pm
16 and over	Go to town alone	10pm	11pm

Bedtimes, Curfews

The Host Family will agree on a suitable bedtime appropriate for your child's age. These are our guidelines regarding curfews but these are discretionary and may need to be varied according to the individual child:

Complaint

In the unlikely event of your child being unhappy with the homestay, we will do everything reasonable to mediate and, if necessary, to find an alternative homestay. Most of our students return to the same homestay for all their stays, but changes can and do occur. Frequently, more than one student of a similar age will be staying with a homestay at any one time. In our experience, students prefer this as it offers them additional company and friendship during their welcome break away from busy school life; however, we are happy to place your child with no other children if specifically requested.

Full details of our complaints policy can be found at: <http://www.eliteacs.com/policies>

Booking

In the beginning of each academic year, we request each family to complete an accommodation form. This form will enable Elite to arrange and book the accommodation for each student with our Host Families. Should you wish to cancel or amend an arrangement that was made; we ask that you notify us with at least 5 weeks' notice, or as early as possible.

If arrangements have been booked with our Host Families and a cancellation is within the 5-week notice period, our standard Hosting charges still apply.

Respect for Rights

At Elite and the Host Family will respect your child's privacy and cultural and religious background and beliefs and dietary needs.

Staying with a Non-Elite Host or Family

We have a duty of care to the parents and your child to protect your child and to provide safe Host Family accommodation. However, should you prefer your child to stay with a friend or family member for leave weekends or half-term, your child must only stay with an adult over the age of 25 and has permanent residency or British Citizenship, who will take responsibility for your child during the stay.

The responsible adult will need to confirm in writing that they will be taking responsibility for your child during the break. Any such arrangement is subject to Elite Guardianship and/or school staff being satisfied that a child will be safe. We reserve the right to refuse any arrangement if we feel it is unsatisfactory in any way.

Sports and Activities

The Host Family will not allow your child, without its consent, to take part in unduly hazardous or dangerous sports and activities when in the care of the Host Family. Parental consent as provided in your child profile form will be considered at all times.

Supervision & Control

We and the Host Family will set rules as to when (if at all) your child may be alone in the house for short periods, go out with friends, go out in the immediate area, or may travel long distances unaccompanied. There will always be a responsible adult in the house when your child is staying overnight.

Procedure of recruiting a host family

Appointing a Host Family in the UK involves several crucial steps to ensure a safe and suitable environment for students. Initially, Elite Anglo Chinese Services selects a Host Family within a reasonable distance from the school, assessing their suitability through inspections and checks. This includes verifying personal details, conducting DBS checks on all members over sixteen, and obtaining professional and personal references. A Guardian Contract is then drafted and signed to formalise arrangements, covering dietary, medical, allergy, and special requirements of the student.

Additionally, specific interests and transport arrangements for each term are confirmed, and invoicing processes between Host Families and parents are managed. Travel arrangements are coordinated and confirmed in advance, with ongoing communication established between parents, students, schools, and Host Families. Regular monitoring of student progress and immediate communication with parents on any issues ensure continuous support, supplemented by 24-hour emergency contacts in the UK. Essential documents, such as school details and proof of guardianship, are provided to all relevant parties to ensure smooth transitions and uphold student safety and well-being.

Booking and Cancellation

All host family bookings must be made via the [official accommodation request form](#).

Cancellations must be made at least 5 weeks prior to the booking date; otherwise, the full accommodation fee will be charged.

Bookings with unpaid fees more than 2 weeks after the invoice date will be automatically cancelled.

Transport Arrangements

Elite can ensure that travel and escort arrangements align with your child's itinerary. The Head of Student Logistics arranges transfers, either with school travel departments, or directly with taxi firms and drivers.

A week before a transfer, the Head of Student Logistics will provide your child with details of the transfer, including who booked the transfer, the name and contact number of the taxi firm or driver, and the pick up time and place. On the day before the transfer, the name and contact number of the driver is confirmed. The Head of Student Logistics is on duty throughout the transfer, contacting your child at pick up time, and again on arrival at the destination.

For outbound flights, the Head of Student Logistics monitors that your child has safely checked in and gone through security. For inbound flights, the Head of Student Logistics will contact your child just after the flight has landed, and again when your child has passed through immigration and has collected luggage.

For young or inexperienced students flying alone, Elite can arrange an Unaccompanied Minor (UM) taxi service, complying with airline regulations and guidelines, for an additional charge. When the transfer arrangements are confirmed, the driver's ID details will be provided, for parents to complete the airline UM form.

The Head of Communications and Parent Liaison keep parents informed of the progress of each transfer.

In the event of a major airport closure, we will ensure your child's safety and, if required, arrange accommodation in cooperation with parents, the school, drivers, transport companies and relevant authorities.

If a flight is cancelled or missed, we can arrange safe travel to a Host Family until the flight is rescheduled. If airport supervision is required, an Elite representative can be arranged at an additional hourly rate.

Outside the UK, in cases where a student is stranded at an airport, we maintain communication with parents, schools, and students. Although we cannot travel to meet them, we liaise with authorities and support centres, acting as a liaison between parents, schools, students, and Elite Guardianship. (we no longer help with they are outside UK, i.e. those transmitting via third country it's not our responsibility)

Half Term Camps

For the academic year 2026-27, we are thrilled to introduce our fourth annual half-term camp. Our camp is designed with students in mind, providing round-the-clock care in an environment they know and trust. From excellent food to great company, we ensure that every aspect of the camp meets the standards our families expect.

As a company deeply rooted in the UK, we have dedicated ourselves to finding the perfect holiday location for our students. After extensive research and numerous visits to potential venues, we are excited to unveil our latest offering: the Elite Anglo-Chinese Half-Term Camp.

Join us for an unforgettable experience where students can relax, learn, and create lasting memories. We look forward to welcoming you to our camp and exceeding your expectations every step of the way.

Provision Camp Location:

Royal Masonic School for Girls (London)

Feb Half Term (12-21/2)

May Half Term (28/5-6/6)

Accommodation Form:

<https://www.eliteacs.com/2526accomform/>

Introduction video:

<https://www.eliteacs.com/holidaycamp2526/>



2022



2023



2024



2025



2026

Other Information

Missing child

In case one of our Students go missing

The following procedures have to be followed:

1. Contact Elite Anglo-Chinese Services immediately (See Emergency Contact details on page 1)
2. Elite Anglo Chinese Services will ensure that each Missing Student incident will be acted upon swiftly and appropriate action will be taken.
3. Elite will contact missing Student, Parents, School and Host Family
4. Depending on the nature of the missing Student further actions will be taken and other appropriate external organisations will be involved (e.g. Police)
5. If this is the case all parties will be kept up to date where possible until the Student has been found.
6. A full incident report will be completed and filed and discussed with all parties involved.

Unauthorized absence

Please be aware that schools require students to adhere to published school dates for the start and end of terms. Failure to do so can sometimes result in a record of unauthorized absence against your child which can affect future visa applications.

English Law and Customs

There may be differences between age limits and customs at home and those which apply in the United Kingdom. Where appropriate you must prepare your child for these. We will provide your child with a Student Handbook which we'll encourage your child to read. We are happy to provide any other guidance that you require on this matter.

Elite Anglo Chinese Services Guardianship always respects

- Culture Values
- Race Customs
- Religion Food
- Tradition
- Expectations
- Beliefs
- Love & Marriage
- Class
- Sexuality
- Gender
- Special Needs
- Language

Telephone Contact

We strongly advise you to provide your child with a UK mobile telephone so that he/she can keep in touch with you and Elite. Especially in emergency situations. Eve Leung and the Guardianship Administrators usually communicate with students using WhatsApp, so we ask that you and your child to download WhatsApp on your mobile devices.

Our Guardianship can assist in arranging 'pay as you go' mobile sim cards or phones, but we cannot enter contracts on behalf of students. Schools invariably

control the use of mobiles by students and students are discouraged from using their phones in an antisocial way. Students should keep their mobile phones switched on when travelling in the UK and with Host Families throughout their stay in case there is a need to contact them.

Changes to Circumstances

You are responsible for updating our Guardianship should there be any changes to your circumstances or your child's with respect to the information provided on your Child Profile Form.

Liaison and Contact

We will do our best to make sure that there is regular liaison between you and your child and also between you and us.

Medical Details

We will pass on to the Host Family and School all relevant medical details and special dietary requirements which you have provided. In signing your Child Profile Form, you consent to Elite acting in loco parentis so that we take all action necessary for the welfare of your child, including emergency medical attention requiring operations and anesthetics if necessary.

Private Insurance

For those students not entitled to an EHIC, private health insurance is recommended. All students will be registered with their local doctor (known as their GP – General Practitioner).

Emergency Accommodation

In the event that your child needs to leave school in an emergency (such as suspension or school closure), Elite will arrange emergency accommodation.

Insurance

Elite Anglo Chinese Services has comprehensive business insurance including public liability insurance. You are responsible for making certain that your child is adequately insured within the United Kingdom in the event that he/she causes personal injury, loss or damage to members of the Host Family or other third parties. You are also responsible for insuring your child's belongings such as mobile telephone, computer, musical instrument, watch, sports or other equipment. You must provide a copy of this insurance to us.

Confidentiality

Your child's rights of confidentiality will be respected and will only be overridden if it is necessary to do so in order to protect your child's safety and welfare

FEES AND CHARGES

FEES 2026-27

Registration fee: £180 (single payment)

Guardianship Service Fee: from £670 per term depending on your guardianship plan chosen

Students from Non-EU countries usually require Host Families for their child each Exeat and Half Term and Elite Anglo Chinese Services will make all the arrangements necessary which is reflected in this fee.

If your child will not require a Host Family during these breaks, please make us aware.

The Guardianship Service Fee includes the following services:

- 24-hour telephone contact in case of emergency
- Liaison with the School, Parents, Host Families and Students as required
- General professional support and advice during Elite office hours
- Communication with your child (x1) on school premises during the academic year
- Support by a dedicated member of the Elite Team
- Organisation of reliable general transfers to and from school premises
- Organisation of reliable airport transfers by an Elite driver
- Documents to proof of Guardianship and School at Immigration UK arrivals
- Monitor academic progress
- Contact Student in First Term and help them settle in the UK
- Travel Notification service via WhatsApp
- Parents and Student Seminar or One to One Consultation
- Preschool Host Family visit

Additional costs:

- Charges at £25 - £40 per hour (Depending on Guardianship package)
- Support with parents' visits to the UK
- Support with booking flights, taxi, personal driver (quote on request)

Expense Account: £800 held by Elite

This account will be used to pay for your child's additional expenses incurred in the UK - this is in addition to the Guardianship Service Fee. When this sum of the account is at £200 you will be invoiced to top up the account as required. We will send you a detailed breakdown of your child's account at the end of every term. Any remaining balance left in the account at the end of your child's education in the UK will be returned. The deposit will be forfeited and not returned if early termination in guardianship is sorted.

The following costs will be charged from the Student Expense Account:

£70-95 per day Full board Host Family accommodation

£110-195 per day Holiday Camp full boarding

90p per mile, and extra if the journey is taking longer than 1 hour (£25.00 per hour additional charge added to mileage over this time). If extra charges might occur, we will inform parents immediately during the journey. Final quotation will be given at the end of journey or when we receive the final invoice.

Below are charged by **hourly rate**, all will be quoted by request:

- Accompanied trips with a member of Elite guardianship e.g. dentist/doctor/interviews
- Attendance on request at any additional school meetings and written progress report
- Attendance on request at speech day or other major functions
- Additional assistance for administration services not included in Guardianship Service Fee. E.g shopping for uniform/kit, arranging birthday treats, booking flights and events, Visa services, leisure trips
- Pocket money or allowance paid to student Authorization agreed in writing with Elite by the parents
- Unaccompanied minor service (UMS) for airport arrivals and departures

The below will be quoted on request:

- Arranging extra tuition during half-terms
- Airport transfers to Gatwick / Heathrow/ Luton / Stansted and other local airports
- Cost of outings and entertainment, e.g. trips to cinema, theatre, leisure center, restaurant, etc. Prices as charged by venue
- Taxi Driver waiting time:
- An hourly charge will apply when drivers are waiting for longer than one hour after the scheduled arrival time at the airport

Please note: The UK Education system operates a three-term academic year and as a consequence you will be invoiced for the three terms at the start of each academic year – payment must be received in GBP sterling

Withdrawal from guardianship

A one term notice must be given in writing if you decide to withdraw your child from Elite Guardianship. Elite (or it's appointed Host Families) cannot accept responsibility for a child until payment has been received. Any transfer bank charges incurred must be accepted for payment by the parents. Your child's safety, welfare, happiness is of paramount importance to Elite. *If you require further details please contact us.* (Details on Page 1)